

WEDNESDAY, SEPTEMBER 26, 2018

5:30 p.m. to 7:30 p.m.
Administration Boardroom

Introduction and welcome: Christi Hrabowsky, Executive Assistant.

1. Call to Order
2. Approval of Agenda

BUSINESS SECTION:

3. Approval of Meeting Minutes
(a) Regular Meeting Minutes of July 25, 2018 Attached
4. Business Arising
None
5. Correspondence
(a) City of Richmond – 2017 Annual Report On Table

EDUCATION SESSION:

6. (a) Education Session List of Topics Attached
(b) Human Resources: Professional Development, Engagement and Evaluation (*Iris Lee*) Attached

COMMUNITY:

7. Report from Councillor Attached
8. Report from Friends of the Library (*Debby Newton*)
9. Summary of Customer Comments Attached

BOARD:

10. Items for Decision and/or Discussion
 - (a) 2019 Third Draft Budget Submission
 - i. Operating Budget Attached
 - ii. Additional Levels Requests
 1. Book Vending Technology for MCAL Attached
 2. Children's Librarians Attached
 - (b) 2019 Library Board Appointments
 - i. Schedule Attached
 - ii. Current Board Membership List Including Last Possible Appointment Date Attached
 - iii. Trustee Recruitment Policy Attached
 - iv. Trustee Competencies Matrix Attached
 - v. Recruitment Committee Interview Questions and Dates Attached
 - vi. 2019 Recruitment Package Attached
 - (c) Staff Recognition Event October 24 Attached
 - (d) Stronger Boards for Stronger Communities Attached

INTERLINK

11. InterLINK meeting Report (*Traci Corr*)

BC LIBRARY TRUSTEES ASSOCIATION

12. BCLTA Report

OPERATIONS:

13. Chief Librarian's Report

14. Management Reports

(a) Human Resources (*Iris Lee*)

Attached

(b) Information Technology (*Mark Ellis*)

Attached

15. Operations Reports

(a) Adult Programming (*Lee Anne Smith*)

Attached

(b) Children and Family Services (*Melanie Au*)

Attached

(c) Circulation and Merchandising (*Serena Griffin*)

Attached

(d) Collections (*Shaneena Rahman*)

Attached

(e) Community Services (*Anne Bechard*)

Attached

(f) Digital Services (*Cindy Ho*)

Attached

(g) Information Services (*Ping He*)

Attached

(h) Information Technology (*Allen Chi*)

Attached

(i) Kids' Place (*Kate Adams*)

Attached

(j) Marketing and Public Relations (*Stephanie Vokey*)

Attached

(k) Multicultural and Chinese Community Services (*Wendy Jang*)

Attached

(l) Seniors Services (*Catherine Lindsay*)

Attached

ITEMS FOR INFORMATION:

16. Upcoming Advocacy Opportunities

Attached

17. Board Calendar and Work Plan

Attached

OTHER BUSINESS:

None

NEXT MEETINGS:

Regular Meeting

Regular Meeting

Wednesday, October 24, 2018

Wednesday November 28, 2018

5:30 to 7:30 p.m.

5:30 to 7:30 p.m.

ADJOURN: