
WEDNESDAY, NOVEMBER 28, 2018

5:30pm - 7:30pm

Administration Boardroom

Introduction: Victor Lai, Manager of Finance and Facilities

1. Call to Order
2. Approval of Agenda

BUSINESS SECTION:

3. Approval of Meeting Minutes
 - (a) Regular Meeting Minutes of October 24, 2018
4. Business Arising
None
5. Correspondence
 - (a) Letters to Mayor and City Councillors on successful elections Attached
 - (b) Letter received from Mayor Brodie re: thank you for good wishes Attached
 - (c) Letter received re: Council appointments to RPL Board Attached
 - (d) Community partner thank you letters to Kwantlen Polytechnic University Attached

EDUCATION SESSION:

6.
 - (a) Education Session List of Topics Attached
 - (b) Discussion on Proposed List of Topics

COMMUNITY:

7. Councillor's Report (*Linda McPhail*) Attached
8. Friends of the Library Report (*Debby Newton*)
9. Summary of Customer Comments Attached

BOARD:

10. Items for Decision and/or Discussion:
 - (a) Report to Finance Committee re: 2019 Operating & Capital Budget Pending
 - (b) RPL 2018 Audit Planning Report from KPMG On Table
 - (c) 2019 Trustee Recruitment Update Attached
 - (d) Call for Nominations- 2019 RPL Board Chair and Vice-Chair Attached
 - (e) Board Self-Evaluation Survey Results 2018 Attached

INTERLINK:

11. InterLINK Report (*Traci Corr*)

BC LIBRARY TRUSTEES ASSOCIATION:

12. BCLTA Report

OPERATIONS:

13. Chief Librarian's Report

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14. Management Reports:
- (a) Community Engagement (*Anne Bechard*) Attached
 - (b) Customer Experience (*Shaneena Rahman*) Attached
 - (c) Human Resources (*Iris Lee*) Attached
 - (d) Information Technology (*Mark Ellis*) Attached
15. Staff Reports with Brief Presentations:
- (a) Strategic Plan 2019-2021 (*Strategic Planning Team*) On Table
16. Operations Reports:
- (a) Adult Programming (*Lee Anne Smith*) Attached
 - (b) Children and Family Services (*Melanie Au*) Attached
 - (c) Circulation and Merchandising (*Serena Griffin*) Attached
 - (d) Digital Services (*Cindy Ho*) Attached
 - (e) Information Services (*Ping He*) Attached
 - (f) Information Technology (*Allen Chi*) Attached
 - (g) Kids' Place (*Kate Adams*) Attached
 - (h) Marketing and Public Relations (*Stephanie Vokey*) Attached
 - (i) Multicultural and Chinese Community Services (*Wendy Jang*) Attached
 - (j) Seniors Services (*Catherine Lindsay*) Attached
 - (k) Staff Appreciation Events (*Christi Hrabowsky*) Attached

ITEMS FOR INFORMATION:

- 17. Board Advocacy Opportunities and Events Attached
- 18. Board Calendar Attached
- 19. Board Work Plan Attached

OTHER BUSINESS:

- 20.
 - Thank You to Susan Koch, Outgoing Chair, and Diane Cousar, Trustee for their 8 years of dedication and service to the RPL Board.
 - Thank you to Councillor Alexa Loo for her service to the RPL board over the last 4 years.
 - Welcome back Councillor Linda McPhail and welcome Councillor Kelly Greene as Council appointed representatives to the RPL Board.

NEXT MEETINGS:

Regular Meeting

Wednesday, January 30, 2019

5:30 - 7:30pm

Regular Meeting

Wednesday, February 27, 2019

5:30 - 7:30pm

ADJOURN: