

WEDNESDAY, JUNE 25, 2025
5:30PM - 7:30PM
Brighthouse Library Board Room

Board Present:

Denise Hui, Chair
Ashley Sandhu, Vice Chair
Councillor Michael Wolfe (virtual)
Cathy Liu
Jacqueline Morrison
Angeline Singh
Angelica Victoria

Susan Walters, Chief Librarian and
Secretary to the Board

Regrets: Jennifer Gervès-Keen, Sherine Merhi

Staff Present:

Anne Bechard
Charles Leung
Shaneena Rahman
Kevin Samara
Eva Yu
Rafael Abramoff

Friends of the Library:

None

Guests:

None

Call to Order

The meeting was called to order at 5:32pm.

1. Welcome

The welcome was provided by A. Sandhu.

2. Approval of Agenda

MOVED: THAT the agenda be approved as presented.

J. Morrison/A. Sandhu.....CARRIED

3. Business Section**(a) Approval of Meeting Minutes**

MOVED: THAT the minutes of the regular meeting of May 28, 2025, be approved.

A. Singh/C. Liu.....CARRIED

(b) Business Arising

None.

(c) Correspondence

None.

4. Presentations**(a) Early Literacy**

H. Ahn highlighted the library's ongoing commitment to supporting families with young children by providing responsive early years programming, community collaboration, and accessible literacy resources.

(b) Summer Programming

G. Valleau and W. Jang addressed the importance of the library's summer reading clubs in promoting literacy, preventing summer learning loss, bringing community together, and encouraging lifelong reading for all ages.

G. Valleau spoke to RPL programming for children and teens with a focus on BC Summer Reading Club and Teen Summer Reading Club. W. Jang shared the evolution of adult programming from One Book Five Cities to Richmond Reads, which this summer will feature *The Cost of a Hostage* by Iona Wishaw.

5. Community

(a) Councillor's Report

Councillor Wolfe shared updates from Council and Committee meetings and highlighted upcoming events in the community.

(b) Friends of the Library (FOL) Report

R. Abramoff shared appreciation from the RPL Film Club for the equipment purchased through a recent FOL Wish List donation.

(c) Summary of Customer Comments

The board discussed the qualitative feedback included in the report. Staff will review what information is shared and how, with revisions to the report coming to a fall Board meeting.

6. Board – Items for Decision and/or Discussion

(a) Risk Management and Liability Update

E. Yu and C. Leung presented the update report on risk mitigation. Based on feedback, staff will review the current categories and consider adding a timeline.

(b) Board Policy

On behalf of the Governance Committee, A. Singh shared the revised Trustee Code of Conduct Policy and Statement.

MOVED: THAT the Richmond Public Library Board adopt the Trustee Code of Conduct Policy and Trustee Code of Conduct Statement.

C. Liu/A. Victoria.....CARRIED

(c) Trustee Recruitment Committee Eligibility

S. Walters shared the process and timelines for the 2026 Trustee Recruitment process, noting which trustees will be eligible to serve on the committee that will be formed at the July Board meeting.

7. Standing Items

(a) Roundtable Discussion

The board shared information on the City of Richmond's Official Community Plan process and various programs and exhibitions that incorporate Indigenous perspectives well, along with a recommendation for the novel *Braiding Sweetgrass*.

(b) Steveston Community Centre and Library

S. Rahman noted that the team is primarily focussed on preparation for the move to the temporary location by the end of November. This includes developing the service plan for the modular unit.

- (c) InterLINK Report
None.
- (d) Finance Committee
None.
- (e) Fund Development Committee
None.
- (f) Governance Committee
See 6.0b

8. Chief Librarian's Report

S. Walters noted that staff participated in a 5-part workshop series on privacy and FOIPPA requests; the consultants for the Logo & Rebranding project have been selected and there will be a kick-off meeting on July 7; and that this has been a busy month for recruitment with several regular and temporary positions being filled.

9. Operations

- (a) Library Operations – Highlights
Trustees shared their appreciation for newcomers programming.

10. Items Included for Information

Trustees were reminded of the SRC Launch Event (A. Victoria is representing the board) and were invited to attend the Richmond Reads Author Talk on July 8 and to attend the July 14 Council meeting to support D. Hui and S. Walters in presenting the 2024 Annual Report to City Council (a calendar invite is forthcoming). A City Information Bulletin on the new Steveston Community Centre and Library was also shared.

11. Other Business

None.

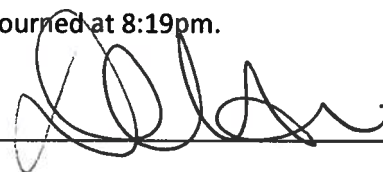
Next Meeting

The next Regular Board meeting is scheduled for **July 30, 2025, 5:30pm.**

Adjournment

There being no further business, the Chair declared the meeting adjourned at 8:19pm.

CHAIR



CHIEF LIBRARIAN

