

WEDNESDAY, JULY 30, 2025
5:30pm - 7:30pm
Brighthouse Library Board Room

Call to Order

1. **Welcome**
The Richmond Public Library is located on the ancestral territory of the hən̓qəmin̓əm̓ (hung – ka – me – num) speaking peoples.
2. **Approval of Agenda** Attached
3. **Business Section**
 - (a) Approval of Regular Meeting Minutes of June 25, 2025 Attached
 - (b) Business Arising None
 - (c) Correspondence Attached
 - i. July 4, 2025 – Letter from Ministry of Housing and Municipal Affairs, Public Libraries Branch re: 2025 Public Library Grant Award Letter
4. **Presentations**
 - (a) Digital Services (*C. Ho and A. Sulzberger*)
 - i. Digital Services Report Attached
 - ii. Tour of Launchpad In person
5. **Community**
 - (a) Councillor's Report Attached
 - (b) Friends of the Library Report Verbal
 - (c) Summary of Customer Comments Attached
6. **Board - Items for Decision and/or Discussion**
 - (a) 2025 Q2 Financial Update (*A. Sandhu*) Attached
 - (b) Preliminary 2026 Draft Operating and Capital Budget (*A. Sandhu*) Attached

Notice of Motion THAT the Richmond Public Library Board approve the Finance Committee's recommendation to submit the 2026 Draft Operating and Capital Budget to the City of Richmond.

 - (c) Strategic Plan 2024-2028: 2025 Q2 Progress report (*S. Walters*) Attached
 - i. Strategic Plan 2024-2028 Memo #8 Attached
 - (d) Trustee Recruitment Committee Appointments Attached
7. **Standing Items**
 - (a) Roundtable Discussion Verbal
 - (b) Steveston Community Centre and Library Committee None

	(c) InterLINK Report	None
	(d) Finance Committee	See 6.0a/b
	(e) Fund Development Committee	None
	(f) Governance Committee	None
8.	<u>Chief Librarian's Report</u>	Verbal
9.	<u>Library Operations</u>	
	(a) Public Website Project and Staff Intranet Project Updates	Attached
	(b) Library Operations Highlight Report	Attached
	(c) Operational Statistics Q2 2025	Attached
	(d) Customer Suspensions (<i>S. Walters and A. Bechard</i>)	
	i. Suspension of Library Privileges Report	Attached
	ii. Customer Suspension Policy and Procedures (Operational)	Attached
	iii. Violence Risk Assessment Progress Report	Attached
10.	<u>Items for Information</u>	
	(a) National Truth and Reconciliation Day 2025	Attached
	(b) Invitations:	
	i. Summer Reading Club Finale: September 7, 1:30pm, Launchpad (Brighthouse Library)	Attached
	ii. Author Event with Daniel Kalla: September 23, 7:00pm, Launchpad (Brighthouse Library)	Attached
	iii. Richard Van Camp: September 25, 7:00-8:00pm, Theatre Under the Stars (Cultural Centre)	Attached
11.	<u>Other Business</u>	None

Next Meeting: Wednesday, September 24, 2025 at 5:30pm

Adjourn