

WEDNESDAY, APRIL 30, 2025
5:30PM - 7:30PM
Brighthouse Library Board Room

Board Present:

Denise Hui, Chair
Ashley Sandhu, Vice Chair
Jennifer Gervès-Keen
Caty Liu
Sherine Merhi
Jacqueline Morrison
Angeline Singh
Angelica Victoria

Susan Walters, Chief Librarian and
Secretary to the Board

Regrets: Councillor Chak Au

Staff Present:

Anne Bechard
Charles Leung
Shaneena Rahman
Kevin Samara
Eva Yu

Friends of the Library:

Debby Newton

Guests:

None

1. Call to Order and Welcome

The meeting was called to order at 5:32pm, with D. Hui providing the welcome.

2. Approval of Agenda

MOVED: THAT the agenda be approved.

A. Singh/S. Merhi.....CARRIED

3. Business Section**(a) Approval of Meeting Minutes**

MOVED: THAT the minutes of the regular meeting of March 26, 2025, be approved.

J. Morrison/A. Singh.....CARRIED

(b) Business Arising

None.

(c) Correspondence

None.

4. Presentations**(a) RPL To Go Service**

A. Lee made a presentation to the board, highlighting 1) the project scope, 2) service components, 3) strategic implications, 4) staffing model, and 5) outreach service intentions. Library staff are excited to be launching this service to the community and note that the service model will evolve over time.

The board were given a tour of the RPL To Go services and shared their appreciation for the work completed to date.

5. Community**(a) Councillor's Report**

None.

(b) Friends of the Library (FOL) Report

D. Newton shared that the FOL held another successful mini-sale at the Cambie library, noting that the sales in library locations bring out the fiction readers whereas the shop attracts book resellers.

(c) Summary of Customer Comments

The board noted their appreciation for the instructions on accessing online news resources, free with a library card.

6. Board – Items for Decision and/or Discussion**(a) 2025 Q1 Financial Update**

E. Yu presented the Q1 financial statements. There were no questions of staff or the Finance Committee.

(b) Strategic Plan 2024-2028: 2025 Q1 Progress report

S. Walters and E. Yu presented the Q1 progress report update, noting how progress is tracked on the operational plan and the intent of the completion memorandums to serve as organizational records reflecting completion of operationalized projects that reflect the library's strategic goals and priorities.

Three completion memorandums were shared for Q1 2025. The board noted their appreciation of this approach and the content of the memorandums.

(c) Board Policy

Four draft policies were presented for Board review.

MOVED: THAT the Richmond Public Library Board adopt the Voting a Motion by Email, Fund Development, Sponsorship and Friends of the Richmond Library Society policies.

S. Merhi/A. Victoria.....CARRIED

7. Standing Items**(a) Roundtable Discussion**

The board acknowledged the Lapu-Lapu Day tragedy and the impact it has had on the Filipino community and beyond. A local vigil has been scheduled for May 4 in the plaza outside of the Library and Cultural Centre.

The board shared that over 40 youth and adults were recognized at the annual Volunteer Appreciation event held at the Brighthouse library on April 30.

(b) Steveston Community Centre and Library

The April meeting of the larger stakeholder group moved to May 8. S. Rahman noted that the interior public artwork was presented to the PRCS Committee on April 29 and was well received by members of Council.

S. Rahman also shared that the team is starting the preparatory work to move into a smaller, temporary location for the duration of the construction and demolition phase of the project.

(c) InterLINK Report

The meeting is scheduled for May 13 and an update will be provided at the next meeting.

(d) Finance Committee

See 6.0a

(e) Fund Development Committee

None.

(f) Governance Committee

See 6.0c.

8. Chief Librarian's Report

S. Walters shared highlights from the CULC Spring Meeting held in Kelowna: 1) keynote on Human rights in the digital age and the challenges posed by datafication, 2) *Democracy@Work* initiative to support staff and public education about misinformation and disinformation, 3) *Public Library Leaders* program has a new cohort starting in September with applications opening in June, and 4) CPL's extremely successful 5th Book campaign. The next meeting will be held in Winnipeg mid-October.

9. Operations(a) Misinformation, Disinformation and the Library's Role

No questions.

(b) Potential Impact of Tariffs on Books

No questions.

(c) Library Operations – Highlights

No questions.

10. Items Included for Information

Q1 Operational Statistics were reviewed. Trustee feedback was received by staff, noting that for an annual comparison it will be important to maintain current metrics for continuity. The addition of new metrics will be considered.

11. Other Business

None.

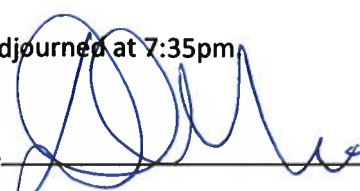
Next Meeting

The next Regular Board meeting is scheduled for **May 28, 2025, 5:30pm.**

Adjournment

There being no further business, the Chair declared the meeting adjourned at 7:35pm.

CHAIR



CHIEF LIBRARIAN

