

## RICHMOND PUBLIC LIBRARY BOARD

Wednesday, September 24, 2008

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

### A G E N D A

#### 7:00 PM

Guest – Peter Liang, Communications Officer, Statistics Canada will present an overview of the latest demographic, ethno-cultural and linguistic portraits of residents of the City of Richmond gathered by the 2006 Census.

<u>BUSINESS SECTION:</u>	Time	For Information	For Discussion	For Decision
1. Call To Order	7:30			
2. Approval of Agenda				X
3. (a) Approval of Regular Board Meeting Minutes of July 30, 2008 (Attached)				X
4. Business Arising None				
5. Correspondence				X
(a) Letter dated August 14, 2008 from Ministry of Education re: Per Capita Operating Grant (Attached)		X		
(b) Letter dated September 4, 2008 from SUCCESS re: <i>Building on Success</i> (Attached)		X		
(c) Letter dated September 15, 2008 to R. Gonzalez, re: flood repairs (Attached)		X		
<u>COMMUNITY:</u>				
6. Report from Councillor McNulty		X		
7. Friends of the Library Report		X		
8. InterLINK Report				
(a) Letter dated July 18, 2008 re: 2007 InterLINK compensation payment (Attached)		X		
(b) Letter dated July 29, 2008 recognizing the above payment (Attached)		X		
9. British Columbia Library Trustees Association Report				
(a) UBCM Library Reception - September 25 <sup>th</sup> (Attached)		X		
(b) August Update on BCLTA Board Activities (Attached)		X		
(c) From Awareness to Funding: A Study of Library Support in America – September 29 <sup>th</sup> (Attached)		X		
(d) Chairing the Board PILOT Session – November 8 <sup>th</sup> (Attached)		X		
10. Customer Comment Forms				
(a) Summary of comments (Attached)		X		X

		Time	For Information	For Discussion	For Decision
<b>BOARD:</b>					
11. Activities					
(a) September 6 <sup>th</sup> Branch Tour report			X		
(b) Civic Appreciation Reception - October 16 <sup>th</sup>	(Attached)		X		
(c) Volunteer Richmond Fall Workshops	(Attached)		X		
(d) Richmond Chinese Community Society Fundraising Dinner and Dance – October 25 <sup>th</sup>	(Attached)				X
(e) <i>Felicitier</i> , Vol. 54 No. 4 (2008)	(Enclosed)		X		
(f) Calendar and Work Plan	(Attached)		X		
12. Governance					
(a) Presentation to General Purposes Committee, September 2, 2008 Report					
i. Speaking Notes	(Attached)		X		
ii. City Staff Briefing Paper	(Attached)		X		
iii. Summary of Questions	(Attached)		X		
iv. Excerpt of Minutes	(Attached)		X		
(b) 2008 Annual Report to Council September 8 <sup>th</sup> Speaking Notes	(Attached)		X		
(c) Policy Committee notes of September 10	(Attached)		X		
i. Staff Recognition Policy	(Attached)				X
ii. 2009 Staff Appreciation Day format and date					X
iii. Policy Development	(Attached)				X
(d) Fund Development Committee notes of September 10	(Attached)		X		
(e) 2009 Library Board Appointments					
i. Trustee Recruitment Policy	(Attached)		X		
ii. Trustee Competencies	(Attached)		X		
iii. Schedule of Dates	(Attached)		X		
iv. Current Board Membership List	(Attached)		X		
v. Establishment of Board Recruitment Committee					X
(f) 2009 Budget Submission					
i. Operating Budget Summary	(Attached)				X
ii. Additional Levels Request – Ongoing	(Attached)				X
iii. Additional Levels Request – One Time	(Attached)				X
iv. Capital Budget	(Attached)				X
<b>STAFF OPERATIONS:</b>					
		9:00			
13. Monthly Statistics	(Attached)		X		
14. Brighthouse Flood Report	(Attached)		X		
15. IFLA Conference Report			X		
16. Kindergarten Theme Bags	(Attached)		X		
17. Multi-Sector Licence Package	(Attached)		X		
18. 2009 Summer Reading Club					
(a) Summer Reading Club Report	(Attached)		X		
(b) Teen Summer Reading Club Report	(Attached)		X		
19. CareerSmart – Richmond Job Fair	(Attached)		X		

	Time	For Information	For Discussion	For Decision
20. Brighthouse Science Bash	(Attached)	X		
21. Hamilton Community Space Feasibility Study	(Attached)	X		
22. Chief Librarian's Speaking Engagement	(Attached)	X		
23. Other Business				
24. Date of Next Meeting: <b>Wednesday, October 29, 2008</b>				
Adjournment	9:30			