

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, June 29, 2011

Regular Meeting 5:30 pm to 7:30 pm

Administration Boardroom

A G E N D A

5:00 Recognition Tea for Kronier Family

BUSINESS SECTION:

1. Call To Order
2. Approval of Agenda
3. Approval of Meeting Minutes
 - (a) Regular Meeting Minutes of May 25, 2011 Attached
 - (b) Closed Meeting Minutes of May 25, 2011 Enclosed
4. Business Arising
 - (a) Outstanding Items to be Brought Forward at a Later Date Attached
5. Correspondence
 - (a) Letter from Oris Development (Hamilton) Corp. regarding OCP review for Hamilton Attached
 - (b) Letter dated May 11, 2011 from Canadian Diabetes Association re: 2011 Outstanding Regional Partnership (award on table) Attached

EDUCATION SESSION:

6.
 - (a) Outline of Educational Session Topics Attached
 - (b) Next Generation Digital Mobile Services Attached
 - (c) June 21, 2011 Article from *The Vancouver Sun* Attached

STAFF OPERATIONS:

7. Summer Reading Club Attached
8. Adult Summer Reading Club Attached
9. Canada Day at the Library Attached
10. Chinese Book Fair Attached
11. Chief Librarian's Verbal Report

COMMUNITY:

12. Report from Councillor Barnes
13. Friends of the Library Report (*Betsy Blair*)

14. InterLINK Report (*Mark Bostwick*) Attached
 (a) Notes of May 31st meeting
15. British Columbia Library Trustees Association Report (*Peter Kafka*)
 (a) Summary of May 19, 2011 meeting with Deputy Minister Attached
 (b) 2012 and 2013 BCLA/BCLTA Conference dates Attached
 (c) Survey of Trustees re: continuing education needs and interests Attached
 (d) *Open Door* Newsletter Spring/Summer 2011 Enclosed
16. Customer Comment Forms On Table
 (a) Summary of comments Attached

BOARD:

17. Items For Decision and/or Discussion
 (a) Fund Development Status Report Attached
 i. Letter dated May 13, 2011 from Richmond Community Foundation re: donation from Kronier and Sparrow Ltd. Attached
 ii. Letter dated June 3, 2011 to Richmond Community Foundation acknowledging receipt Attached
 iii. Letter to Kronier and Sparrow Ltd. in thanks for their recent donation Attached
 iv. Press Release dated June 8, 2011 regarding donation Attached
 (b) Policy Development Status Report Attached
 i. *Privacy Guidelines for British Columbia Public Libraries* dated May 2006. Enclosed
 (c) Strategic Planning Status Attached
 (d) Notes of February 8th Special Meeting, Status Update Attached
 (e) Notes from meeting between Councillor Barnes and Board Chair Attached
 (f) Leadership Richmond – Youth Now Participation Attached
 (g) Chief Librarian Performance Appraisal
 i. Excerpt from Policy Section Attached
 ii. Evaluation Checklist Attached
18. Items For Information
 (a) BCLA Conference Report *Simon Tang* Attached
 (b) CLA Conference Report *Pat Watson* Attached
 (c) Email dated May 31, 2011 regarding name change of Public Library Services Branch to Libraries and Literacy Attached
 (d) Event to Celebrate 100-plus Years of Library Service: *The Library Book: A History of Service to British Columbia* Attached
 (e) Calendar and Work Plan Attached
19. Other Business
20. Date of Next Meeting:

July 27, 2011
5:30 pm to 7:30 pm
21. Adjournment