

RICHMOND PUBLIC LIBRARY BOARD

Wednesday, July 28, 2010

Regular Meeting 7:00 pm to 9:30 pm

Administration Boardroom

A G E N D A

	Time	For Information	For Discussion	For Decision
<u>BUSINESS SECTION:</u>				
1. Call To Order	7:00			
2. Approval of Agenda				X
3. Approval of Minutes				
(a) Regular Meeting Minutes of June 30, 2010				X
(b) Closed Meeting Minutes of June 30, 2010				X
4. Business Arising				
(a) Outstanding Items to be Brought Forward at a Later Date		X		
(b) Information on Risk Management		X		
5. Correspondence				X
None				
<u>COMMUNITY:</u>				
6. Report from Councillor Barnes		X		
7. Friends of the Library Report		X		
8. InterLINK Report		X		
9. British Columbia Library Trustees Association Report		X		
10. Customer Comment Forms		X		
(a) Summary of comments		X		
<u>BOARD:</u>				
11. Activities	8:00			
(a) New Trustee Branch tour		X		
(b) Calendar and Work Plan		X		
12. Governance				
(a) Fund Development				
i. Fund Development Status July 2010		X		
ii. Letters dated July 6/10 to Richmond Community Foundation and Kronier and Sparrow Ltd.		X		
iii. Letter dated July 19/10 to Ben and Esther Dayson Charitable Foundation		X		

		Time	For Information	For Discussion	For Decision
(b) Policy Development					
i. Policy Development Status July 2010	(Attached)		X		
(c) Strategic Planning Steering Committee					
i. Items to Consider for August 10 th Planning session	(Enclosed)			X	
(d) Chief Librarian's Performance Appraisal 2011					
i. Board Succession Planning for doing the appraisal				X	
ii. Possible feedback process to include City staff and Council				X	
(e) Approval of \$100,000 for Junior Collection					
i. Additional Level Request	(Attached)		X		
ii. Excerpt of Minutes of July 12, 2010 Council Meeting	(Attached)		X		
iii. Proposed Budget Allocations	(Attached)		X		
<u>STAFF OPERATIONS:</u>					
13. Monthly Statistics	(Attached)		X		
14. Semi-Annual Human Resources Update	(Attached)		X		
15. Strategic Plan Reports:					
(a) 2010 Celebrate Canada Fair	(Attached)		X		
16. Scotiabank Filipiniana Collection Inauguration					
(a) Invitation	(Attached)		X		
(b) Press Release	(Attached)		X		
17. Other Business					
18. Date of Next Meeting					
September 29, 2010					
19. Adjournment		9:30			