

# RICHMOND PUBLIC LIBRARY BOARD

Wednesday, February 24, 2016

Regular Meeting 5:30 p.m. to 7:30 p.m.

Administration Boardroom

## A G E N D A

1. Call To Order

2. Approval of Agenda

### **EDUCATION SESSION:**

3. (a) Outline of Educational Session Topics Attached  
(b) Freedom to Read Week (*Lee Anne Smith*) Enclosed

### **BUSINESS SECTION:**

4. Approval of Meeting Minutes  
(a) Regular Meeting Minutes of January 27, 2016 Attached

5. Business Arising  
None

6. Correspondence  
None

### **COMMUNITY:**

7. Report from Councillor Au

8. Report from Friends of the Library (*Betsy Blair*)  
(a) Letter dated January 29, 2016 to thank the Friends for their donation Attached  
(b) FOL Wish List Update (*Shaneena Rahman*) Attached

9. Summary of Customer Comment Forms Attached

### **BOARD:**

10. Items For Decision and/or Discussion  
(a) Provincial Grant Report (*Stephanie Vokey*) Attached  
(b) March 2 Special Meeting Attached  
(c) 2016 Conference  
i. Conference policy Attached  
ii. List of Conferences and Expressions of Interest Attached  
(d) Board Policy Manual Review Attached

### **INTERLINK:**

11. InterLINK Report (*Robin Leung*)  
(a) Calendar of 2016 meetings Attached

### **BRITISH COLUMBIA LIBRARY TRUSTEES ASSOCIATION:**

12. BCLTA Report (*Susan Koch*)  
(a) BCLTA Bulletin February 2016 Attached

**STAFF OPERATIONS:**

- |     |  |          |
|-----|--|----------|
| 13. | Deputy Chief Librarian's Report  |          |
|     | (a) Operational Highlights for February                                    | Attached |
|     | (b) Changes to Fines and Loans & Hours of Operations – Summary of Comments | Attached |
| 14. | Program Reports  |          |
|     | (a) Programs and Outreach ( <i>Lee Anne Smith</i> )                        | Attached |
|     | (b) Spring Break Programs ( <i>Melanie Au</i> )                            | Attached |
| 15. | Project Reports  |          |
|     | (a) Richmond Christian School Partnership ( <i>Melanie Au</i> )            | Attached |
| 16. | Status Report  |          |
|     | (a) Information Technology Risk Management Update ( <i>Mark Ellis</i> )    | Attached |

**ITEMS FOR INFORMATION:**

- 17. Board Photograph, Confirm March 30<sup>th</sup> at 5:00
- 18. 2015 Staff Recognition/Retiree Event (date to be determined)
- 19. Richmond Chinese Community Dinner – March 3
- 20. Board Calendar and Work Plan

**OTHER BUSINESS**

**NEXT MEETING**

**Special Meeting**  
**Wednesday, March 2, 2016**  
**5:30 to 7:30 pm**

**Regular Meeting**  
**Wednesday, March 30, 2016**  
**5:30 to 7:30 pm**

**ADJOURNMENT**